

MAINTENANCE WORKER I**BASIC PURPOSE OF THE JOB CLASSIFICATION**

To learn, assist with; perform a variety of basic work in the maintenance and repair of District buildings, grounds, and equipment; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

Employees in this classification relatively close supervision and guidance within an established framework of standard policies and procedures. Employees in this classification learn and perform a variety of basic maintenance assignments at District facilities. It is the entry and first working level in the Maintenance Worker class series.

REPORTS TO

Maintenance Supervisor and Director of Maintenance, Custodial, and Grounds.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

(The following information is descriptive and is not restrictive as to duties required)

- Learns and performs a variety of basic assignments in the maintenance and repair of District buildings, grounds, and equipment.
- Learns and performs basic carpentry work in the alteration, repair and maintenance of buildings, partitions, forms, cabinets, floors, roofs, doors, windows, screens, wood fixtures and furniture.
- Prepares wood and metal surfaces for painting by sanding, scraping, sandblasting, washing, dusting, and filing.
- Learns and performs basic repairs to electrical wiring, switches, outlets, fixtures and motors.
- Performs oiling, adjusting, cleaning, and monitoring of a variety of motorized and mechanical equipment.
- Mixes, pours, and finishes concrete.
- Repairs asphalt parking lots and schools yards.
- Learns procedures and makes basic repairs and adjustments to plumbing equipment including pipes, washers and gaskets, faucets, floats, and valves.
- Cleans and changes filters in HVAC units.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES (continued)

- Learns Replaces door hinges, locks, and thresholds.
- Installs, repairs, and/or maintains electrical receptacles, switches, controls and lighting systems.
- Assists with routine maintenance of the High School Swimming Pool in the balancing of water chemical levels, operation of pumps, and repair of heaters and generators.
- Operates a variety of hand and power tools including saws, portable welders, electric drills, pipe threader, and joiners.

TYPICAL PHYSICAL REQUIREMENTS

Frequently stand and walk for extended periods; stoop, kneel, and crouch to pick up or move objects, office equipment, and furniture; ability to perform heavy physical labor for sustained periods of time; physical ability to lift and move objects weighing up to 50 pounds; physical ability to lift and carry objects weighing up to 150 pounds with assistance; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communications; use hand and power tools, including saws, electric drills, pipe threaders, joiners, welders and jack hammers.

TYPICAL WORKING CONDITIONS

Work is performed in a variety of District facilities both inside and outside in various types of weather; exposure to controlled and hazardous substances, pesticides, and other chemicals; continuous contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Basic knowledge of building trades work.
- Safe use and operation of a variety of tools and equipment used in repair and maintenance work.

Ability to:

- Learn and perform basic maintenance and repair work on District buildings and facilities.
- Recognize and locate conditions which require maintenance and repair work.
- Use and safely operate a variety of hand tools, power tools, and equipment used in building/equipment maintenance.
- Perform arithmetic calculations at the level necessary for satisfactory job performance.
- Establish and maintain cooperative working relationships with others.
- Effectively communicate both orally and in writing.

Training and Experience:

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Same background in building trades work is highly desirable.

Special Requirements:

Possession of a valid and appropriate California Driver's License.

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The Rocklin Unified School District does not discriminate on the basis of color, race, religion, ancestry, national origin, age, sex, sexual orientation, gender, ethnic group identification, mental or physical disability in its educational programs, activities, or employment. All educational opportunities will be offered without regard to color, race, religion, ancestry, national origin, age, sex, sexual orientation, gender, ethnic group identification, mental or physical disability.

No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. It is the responsibility of the applicant to notify the employer of any necessary modifications to the job or work site in order to determine whether the employer can reasonably accommodate any known disability.

**The Rocklin Unified School District
Maintains a tobacco-free, drug-free environment**